IF the student has more than 1 Student Class Entry Exit (SCEE) record for local courses (with no ending date) that map to the same state exam, selection is determined as follows:

1. If the SCEE enrollment dates are different, the SCEE with the latest date is used to determine the course/section. Teacher chosen is the primary instructor of that course section
   o Lowest TEACH ID if multiple primary instructors)
2. If the SCEE dates are the same, the course section that has the primary instructor with the lowest TEACH ID is used.

SEE THE NEXT PAGES FOR SCENARIO EXAMPLES
Scenario #1 Example: If the SCEE enrollment dates are different, the SCEE record with the latest date is used to determine the course/section. Teacher chosen is the primary instructor of that course section (lowest TEACH ID if multiple primary instructors)

SCEE record below is tied by Course Instructor Assignment to Thomas Cromwell

SCEE record below is tied by Course Instructor Assignment to Lucrezia Borgia

Run the ASAP Exam Roster Listing report to see which teacher will display on the answer sheets.

The record with instructor Thomas Cromwell began on 2016-09-12. The record with instructor Lucrezia Borgia began on 2016-09-06. The record with the latest Class Entry Date, Thomas Cromwell’s, is used and his name is printed on the answer sheet.
Scenario #2 example: If the SCEE dates are the same, the course section that has the primary instructor with the lowest TEACH ID is used.

Lucrezia Borgia’s Teach ID is 009999991; Thomas Cromwell’s Teach ID is 009999992. Both teachers are listed as primary teacher and both records begin on the same date, 2016-09-06, therefore the instructor with the lowest Teach ID, Lucrezia Borgia, is printed on the answer sheet.